

STAFF Time Management		Open (earliest time system disarmed) / Close Times (latest time system armed)						
	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	P/Holiday
Open								
Close								

CLEANER Time Management		Open (earliest time system disarmed) / Close Times (latest time system armed)						
	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	P/Holiday
Open								
Close								

RESPONSE AND GENERAL PROCEDURES

Please indicate your client's response requirements by placing a ✓ in the appropriate field

*** Single Response**

- After Hours Only []
- After Hours and/or Patrol []
- Patrol Only []

*** Multiple Response**

- After Hours Only []
- Police and After Hours []
- Patrol and After Hours []
- Police, Patrol and After Hours []
- Police and Patrol []

Time Management Services (Should be armed/or Not Normally disarmed)

- Premises – if no contact call After hours []
- Premises – if no contact send Patrol []
- After Hours Only []
- Patrol Only []

*** Patrol Details**

Name of Patrol Company: _____

Code Pad Code for Patrols: __ _ __ _ Patrol User Code Number: __ __

Keys Held by Patrols: Yes / No If Yes please provide Key Reference #: __ _ __ _

Non Burglarly / System Events – including but limited to Tamper, Mains Power Fail, Low Battery

- After Hours Only []
- After Hours and/or Patrol []
- Patrol Only []

Emergency Response Instructions

- Duress Alarms – (keypad or panel input) Premises will be called first, if no answer or requested attendance by Police will be requested
- Hold Up Alarms – (must be Dual Press buttons) attendance by Police will be requested
- Fire/Smoke/Heat Alarms – Premises and/or first After Hours contact will be called first, if no answer or requested attendance by the Fire Services will be requested
- Medical – Premises and/or first After Hours contact will be called first, if no answer or requested attendance by the Ambulance Service will be requested

Please List any Special Instructions or Notes that would assist our Control Room Operators